

**NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH  
Emergency Medical Services for Children (EMSC) Advisory Committee**

**MINUTES  
July 16, 2020  
Carson City – 1:00 PM  
(Teleconference only)**

**MEMBERS PRESENT**

Dr. Andrew Eisen  
Stephanie Mead  
Yvette Wintermute

Susie Kochevar  
Jeremy Sonenschein

Dr. David Slattery  
Don Pelt

**MEMBERS EXCUSED**

Dr. Jay Fisher

Shane Splinter

**IN ATTENDANCE**

Jenna Burton  
Darlene Amarie-Hahn  
Christina Turner  
Markus Dorsey-Hirt  
Dr. Myron Gomez

Michael Bologlu  
Dr. Douglas Fraser  
Dennis Nolan  
Kacy Dunckhorst

Bobbie Sullivan  
Malinda Southard  
Marc Pinkas  
Shannon Petty

- 1. Roll call and approval of minutes from the meeting of the EMSC Advisory Committee on April 16, 2020.**

**MOTION:** Stephanie Mead motioned to approve minutes from the meeting on April 16, 2020.

**SECOND:** Susie Kochevar

**PASSED:** Unanimously

- 2. Announcement of vacancy on the EMSC Advisory Committee for the core position of EMSC Project Director/Principal Investigator, due to the resignation from state employment by the Emergency Medical Systems (EMS) Program Manager.**  
Michael Bologlu informed the committee that currently, Darlene Amarie-Hahn, is no longer a state employee and he is now acting as the EMSC Program Manager until her contract is renewed or someone else is hired on. He went on to explain that the previous EMSC Project Director, who is the EMS Program Manager for the State of Nevada, has resigned and his last day was Friday of last week. He said that opened up a vacancy that unfortunately cannot be filled until a new EMS Program Manager has been hired.
- 3. Update on the COVID-19 Pandemic's impact on EMSC operations, i.e., the "release" of the EMSC Program Manager from that position, effective July 1, 2020.**  
Dr. Andrew Eisen asked what impacts there have been to the EMSC Program due to COVID-19. Michael said the EMSC Program was heavily impacted by COVID-19 because of losing Darlene for the foreseeable future and that was the main point they

wanted to touch on regarding this agenda item. Losing Darlene means the EMSC Program has lost the full time EMSC Program Manager who dedicates 100% of their time to the cause. Michael explained because of his full-time position as an EMS Representative he unfortunately will not be able to commit 100% of his time and effort to the EMSC Program but he will do his best to fill in while she is gone. He explained the loss of the EMSC Program Manager also mean they are no longer compliant with the grant requirements of having a full-time EMSC Program Manager. He said he thinks with COVID-19, Health Resources and Services Administration (HRSA) may be a little more flexible with this requirement, but this is a concern that needs to be addresses moving forward. Dr. Eisen agreed stating losing Darlene as the EMS Program Manager is a big hit but hopefully based on the next agenda item the EMSC Program won't be losing Darlene completely. He said obviously agencies across the state are taking some pretty hefty hits and the legislature is in the midst of trying to figure out how to make this situation potentially a little less bad than it would be otherwise but nobody is under the impression that they're going to be able to make it good.

- 4. Agenda Item 4 - Discuss and make possible recommendations to appoint Darlene Amarie-Hahn (former EMSC Program Manager) – as suggested and advocated by Rachael Alter in her capacity as State Partnership Domain Lead and Prehospital Domain Co-Lead for the National EMS for Children Innovation and Improvement Center (EIIC) – to the core position on the Advisory Committee of (a second) Family Advisory Network (FAN) Representative, effective immediately following this meeting.**

**Agenda Item 7 - Discuss and make possible recommendation to transfer Dr. David Slattery from his core position on the Advisory Committee as EMS State Agency Representative to the core position of (a second) Emergency Physician.**

**Agenda Item 8 - Discuss and make possible recommendation to appoint Michael Bologlu to the Advisory Committee to fill the core position of EMS State Agency Representative.**

**Agenda Item 9 - Discuss and make possible recommendation to appoint Bobbie Sullivan to the Advisory Committee to fill the ex officio position of EMS Data Manager.**

These agenda items were taken out of order and combined by the Chair, Dr. Eisen, because they all had a specific nominee. He opened these items up for discussion, hearing none, he entertained a motion to approve all the items.

**MOTION:** Stephanie Mead motioned to approve agenda items 4, 7, 8 and 9 recommending appointing Darlene Amarie-Hahn as a second FAN Representative, Dr. David Slattery as a second Emergency Physician, Michael Bologlu as the EMS State Agency Representative and Bobbie Sullivan as the EMS Data Manager.

**SECOND:** Susie Kochevar

**PASSED:** Unanimously

**5. Agenda Item 5 - Discuss and make possible recommendations to reappoint members of the Advisory Committee, if terms of service in their respective core or ex officio positions have expired, to new terms of service with staggered end dates spanning one (1), two (2), or three (3) years.**

Darlene informed the committee that the expired terms include Dr. Eisen, Dr. Jay Fisher, Stephanie Mean, Don Pelt, Shane Splinter and Evette Wintermute. Dr. Eisen said he thinks the idea of staggering the terms is a good idea and suggested two people have a one-year term, two have a two-year term and two have a three-year term. He opened the item up for a motion on how to stagger the terms. Michael suggested alphabetically dividing the positions and having half with two-year terms and half with three-year terms. Dr. Eisen said alphabetically would work and asked Darlene who the first three people are for the two-year terms and who the last three people are for the three-year terms. Darlene said the first three would be Dr. Eisen, Dr. Fisher and Stephanie. The last three would be Don, Shane and Evette.

**MOTION: Dr. David Slattery motion to approve Dr. Andrew Eisen, Dr. Jay Fisher and Stephanie Mead with two-year terms and Don Pelt, Shane Splinter and Evette Wintermute with three-year terms.**

**SECOND: Michael Bologlu**

**PASSED: Unanimously**

**6. Discuss and make possible recommendations to nominate a member of the Advisory Committee to serve (or continue to serve) as chairperson.**

Dr. Eisen informed the committee that he is willing to continue to serve but if there is someone who would like to take over, he would not object to any nominations. Hearing none, he entertained a motion.

**MOTION: Stephanie Mead motioned to appoint Dr. Andrew Eisen as Chair.**

**SECOND: Dr. David Slattery**

**PASSED: Unanimously**

**7. Agenda Item 10 - Discuss and make possible recommendations to nominate a member of the EMSC Advisory Committee to serve as the EMSC Representative on the EMS Advisory Committee. (NRS 450B.151(4)(d)).**

Dr. Eisen asked Michael if this was a role he has held in the past. Michael answered yes, at times. He said Darlene actually help that role at the last EMS Advisory Committee. He explained this role could be held by any of the core members so long as they are willing to attend the meeting to provide updates on the activities of the EMSC Program and to monitor pediatric medical care and make sure that is a priority during those meetings because oftentimes it is overlooked. Darlene suggested nominating Michael because he is the acting EMS Program Manager and would be the logical person for this role. Dr. Eisen asked Michael if he would be willing to be that representative, to which Michael answered yes.

**MOTION: Stephanie Mead motioned to appoint Michael Bologlu as the EMSC Representative on the EMS Advisory Committee.**

**SECOND: Dr. David Slattery**

**PASSED: Unanimously**

**8. Agenda Item 11 - Discuss guidance and make possible recommendations on recruiting additional ex officio committee members as recommended by the Health Resources and Services Administration (HRSA).**

Darlene told the committee she had sent out a list of all the positions available. She explained the only action that is being taken on this item is that Jeremy Sonenschein has been trying to contact someone with one of the fire departments. She said now that the committee members have the list of positions available, everyone can see whom they might know that could possibly fill those roles. Darlene asked if Jeremy had any updates on the fire role. Jeremy said not at this time but that he will continue to reach out to people to try to fill this role. Dr. Eisen encouraged everyone to review the list and reach out to those they think can fill each role and would be interested in filling the position. He asked that anyone with suggestion reach out to the EMS Program to give them their recommendations in September so they can be reviewed at the next meeting in October.

**9. Agenda Item 12 - Discuss and make possible recommendation to repeal existing committee bylaws, which (although approved years ago during a committee meeting) are unable to be located.**

**Agenda Item 13 - Discuss and make possible recommendations to approve and establish new proposed bylaws, with any revisions agreed upon by the Committee during this meeting.**

Dr. Eisen asked if the committee should standby on officially repealing the existing bylaws until they have replacement bylaws that are in place and finalized? Darlene clarified that in effect there are no existing bylaws in place because there is no signed version of them. She explained they were approved during a previous meeting, but the signed version cannot be located, so they have to be repealed. Dr. Eisen said he's not sure how the committee could function and call another meeting without bylaws in place. He asked if there were draft bylaws to review? Darlene replied yes, they were distributed. She said she had analyzed them based on the version of bylaws she could find. She explained she highlighted, in yellow, requirements that appear in the previous version but are not mentioned in the implementation manual and also corrected the authority to comply. She explained it was an attachment on an email she sent out prior to the meeting. Dr. Eisen combined agenda items 12 and 13 since they both are related to the bylaws. He asked if the committee would like to discuss any possible changes that need to be made to the draft bylaws provided by Darlene or if they would like to accept them as is and amend them at a future meeting. Darlene pointed out that if they would like to discuss changes during this meeting, they may want to discuss whether ex officio member should have voting right and whether there should be a Vice-Chair. She also mentioned that having two unexcused absences automatically removes you from the committee and that could be a topic they may want to discuss as well. Dr. Eisen agreed that the ex officio members should have voting rights. He also agreed that the stipulation of eliminating a member based on having two unexcused absences should be removed. He also thinks electing a Vice-Chair would be beneficial.

**MOTION: Stephanie Mead made a motion to repeal the existing bylaws, second to approve new bylaws with the following changes: Article five, Section F would be a three year term of office, Section G, all members whether core members or ex officio will have voting rights, Section H, we will strike subsection two regarding dismissal based on excused**

absences and Article six, Section A, subsection two, the term of the Chair and Vice-Chair will be two years.

**SECOND:** Michael Bologlu

**PASSED:** Unanimously

**10. Agenda Item 14 - Discuss guidance and make possible recommendation to appoint a Vice-Chair to the Advisory Committee.**

**MOTION:** Susie Kochevar made a motion to appoint Stephanie Mead as Vice-Chair.

**SECOND:** Jeremy Sonenschein

**PASSED:** Unanimously

**11. Agenda Item 15 - Discuss guidance and make possible recommendation to implement a specific work plan that will establish usage of the recently revised Skills Verification Form (to include pediatric skills).**

Michael informed the committee that he, Jeremy and Darlene have been working on updating the skill verification to include pediatric skills. He said the next course of action will be to present the new form to the EMS Advisory Committee at their next meeting. Since he has been elected as the EMSC Representative, he will be presenting that to them. Jeremy also told the committee that he has had the training center and hospital that he works at review the new skills form and they all approved of the changes that were made.

**12. Agenda Item 16 - Update on 2020 EMS-agency survey data (distributed when available following “data cleaning” by the sponsoring organization, National EMSC Data Analysis and Resource Center (NEDARC), relating to improving outcomes for Performance Measures 02 and 03.**

Michael explained he and Darlene had conducted an annual survey where they received 54 out of 54 responses. After NEDARC cleaned the data there was a total of 51 respondents that actually count towards the states score. He said for performance measure 02 they are currently at 19.6%, meaning 9 of 46 services that are calculated into this score have a current pediatric emergency care coordinator. He said by the end of the year that number needs to be 30% to be compliant with the performance measures requirements. For performance measure 03 requiring pediatric skills training during their skills verification process, 17 of the 46 services require this. He said they are a well ahead of the requirement for performance measure 03. Dr. Eisen said it good that they are at the mark for performance measure 03 but that they should still strive to increase that number. He said in terms of agencies having a pediatric emergency care coordinator they need at a minimum five more agencies to a appoint pediatric emergency care coordinators. He said one of the things they may consider are those agencies that are a little better positioned to be able to appoint a pediatric emergency care coordinator to make it easier to hit that goal of 30%. Darlene said one of the questions on the survey was to inquire whether an agency was interested in getting a pediatric emergency care coordinator and she asked Michael if the report had that information. Michael said he did not put that report together for this meeting. Michael said that he can put a list of interested agencies together and send it out to the committee members so they can know which agencies they should focus on. Dr. Eisen said he thinks Darlene’s point it well taken that if its an agency that has

already expressed some interest and the committee can add to that encouragement from colleagues they will have a better shot at getting to the benchmark and were the want to be.

**13. Agenda Item 17 - Update and discuss guidance from the Advisory Committee in planning strategies, to be developed and implemented over the remaining SP-Grant year (ending 3/31/2021), to assist Nevada in achieving HRSA-mandated targets for the nine Performance Measures.**

Darlene said she had sent a proposed timeline for strategizing it. She said she also sent excerpts from the implementation manual of strategies and what they suggest. She thinks this will be a great place to start. She said the spreadsheet with the proposed timeline was prioritized by the year that something is due and urgency. She said 02 and 03 are the ones they are currently working. She said 06 and 07 are the ones they should work on next regarding interfacility transfer guidelines and agreements. She said 06 and 07 are due in 2021 but they are looking for 90%, so she recommends looking at the strategies suggested by HRSA and start there. Dr. Eisen said they have some data on which agencies currently have these guidelines and agreements in place. He said what may be missing is what barriers there are for agencies that do not have these in place. He thinks this should be their first step for these performance measures so they can address those issues. Darlene also suggested if an agency has these in place to also review them to ensure they meet HRSA's requirements. Stephanie asked if there was a survey that was sent to hospitals asking if they have interfacility guidelines and agreements in place. Michael said, yes, there was one sent out in 2018. She asked if another survey could be sent out to get updated data. Michael said these surveys are actually developed and given to us by National EMSC Data Analysis Resource Center (NEDARC). He said there was supposed to be another survey that would come out later this year but due to COVID-19 it was actually cancelled and an estimated date for the new survey has not been set. Dr. Eisen said if there isn't going to be another survey, they will need to do one themselves and collect the data from the hospitals so they can assess whether or not they are compliant and if they don't hopefully they can give them a insight as to why not. Darlene asked Christina Turner if she has information about interfacility transfer guidelines and agreements and whether the hospitals have them or not. Christina said she doesn't have copies of that information, but she believes they are required to have them. She said she could check and get back to Darlene with that information. Malinda Southard with Public Health Preparedness told the committee that in the quad county those hospitals don't necessarily have their interfacility transfer guidelines and agreements documented she said its more of a verbal agreement. She said even if they did, they would not have copies of them. She suggested reaching out to the healthcare coalition to see if they can provide that information. Dr. Eisen suggests survey the hospitals again to ask if they have these in place and if not what the barriers are. He also said if they only have a verbal agreement that they could provide them guidance and an outline on how those agreements should look.

**14. Agenda Item 18 - Update on distribution of remaining pediatric-equipment kits.**

Michael informed the committee that the remaining kits will be going to training centers based off how much training they do per year and their geographical locations. Two kits will go to Fallon, two will go to Elko, one will go to Lander, one will go to Eureka, one will go to Pahrump and/or Beatty, one will go to Tonopah, one will go to Lincoln and one

will go to White Pine. He explained the MES Program staff will be distributing those during their annual inspections.

**15. Agenda Item 19 - Update on statewide recognition of the national annual observance of EMSC Day (Wednesday, May 20th, during EMS Week 5/17-5/23/2020).**

Michael told the committee that due to COVID-19 there was no formal conference meeting for EMSC Day for educational opportunities this year. The EMS Program was able to add activity sheets, coloring pages and informational links to the EMS Website. Dr. Eisen said he thinks this is something that needs to be on the agenda in January so they can better prepare in terms of recognition.

**16. Agenda Item 20 - Update on activities and progress of the Western Regional Alliance for Pediatric Emergency Medicine (WRAP-EM).**

Dr. Eisen asked if Dr. Jay Fisher was on the line. He was not, so Dr. Eisen asked if anyone else had any information or updates on the WRAP-EM progress. There were no updates.

**17. Agenda Item 21 - Public Comment.**

No public comments.

**18. Agenda Item 22 - Announcement of next meeting date, and adjournment.**

The next meeting will be October 15, 2020.

Adjournment at 2:23 p.m.